

First AMA-IEEE Medical Technology Conference on Individualized Healthcare POSTER PRESENTATION GUIDELINES

Poster sessions are a valuable method for authors to present papers and meet with interested attendees for in-depth technical discussions. Therefore, it is important that you display your results clearly to attract people who have an interest in your work and your paper.

Preparing your Poster Presentation before the Conference

Your poster should cover the KEY POINTS of your work. The ideal poster is designed to

(1) Attract attention

(2) Provide a brief overview of your work

(3) Initiate discussion and questions

- The title of your poster should appear at the top in CAPITAL letters about 1 inch (25 mm) in height.
- The author(s) name(s) and affiliation(s) should appear below the title.
- ****The provided poster bulletin boards are vertical and measure 8 feet (2.4 meters) in height and 4 feet (1.2 meters) in width.**** Your poster should fit within the following dimensions:

2 1/2 to 3 feet wide (.76 m or 76.2 cm x .91 m or 91.4 cm)

4 to 4 1/2 feet tall (1.22 m or 121.92 cm x 1.37 m or 137.2 cm)

- Carefully prepare your poster well in advance of the conference. There will be no time or materials available for last minute preparations at the conference. If you think you may need certain materials to repair the poster after traveling, **BRING THEM WITH YOU.**
- Use color to highlight and make your poster more attractive by using pictures, diagrams, cartoons, figures, etc., rather than only text, wherever possible.
- The smallest text on your poster should be no smaller than 3/8 inch (9 mm) high, and the important points should be in a larger font. Make your poster as self-explanatory as possible. This will allow extra time for discussions and/or questions.

Onsite Preparation

- Push pins or Velcro will be provided to attach your posters to the bulletin boards.
- Monday, March 22 Poster sessions: Your poster must be posted between 8:15 AM and 8:45AM and removed no later than 5:30PM. If your poster is left behind, it will be discarded.
- Tuesday, March 23 Poster sessions: Your poster must be posted between 8:30AM and 9:00AM and removed no later than 4:30PM. If your poster is left behind, it will be discarded.